



Our Philosophy: The right people. The best service.

Job Title:	Electrical Maintenance Planner & QA/QC	Classification:	Permanent/Full-time
Department:	Maintenance	Reporting to:	Superintendent, E&I
Location:	Come by Chance Refinery	Closing date:	May 3, 2109
Schedule:	Monday – Friday 7:30am–4:30pm	Posting Type:	Internal / External Posting

Company Overview

We've proudly served Newfoundlanders with refined products manufactured right here for almost 30 years. Think of us as the company that keeps the province warm and provides the fuel to keep it running too. North Atlantic Refinery Limited is a crude oil refinery located in [Come By Chance](#) in [Newfoundland and Labrador, Canada](#). It has a refinery capacity of 130,000 barrels per day. At NARL Refining, we don't have a work force. We have a community that's more than 600 strong. Our employees come from the towns surrounding the refinery and from all over the world. They are operators, engineers, craftspeople, managers, and drivers. They are also scout leaders, education mentors, and healthcare volunteers. Our highly skilled employees transform crude oil into some of the cleanest fuels on the world market. It's a job that requires the greatest care and safety. Safety training and performance at NARL Refining is second to none – it's a culture.

Electrical Maintenance Planner & QA/QC

The successful candidate will report to the Maintenance Electrical / Instrumentation Superintendent and is expected to contribute to a positive working environment with a continued commitment to safety. Responsibilities include, but are not limited to the following:

Qualifications

- The successful candidate would preferably meet a combination of the following education criteria:
 - Industrial or Construction Electrical Journeyperson (Red Seal)
 - QA/QC experience
 - Engineering Technology Diploma
 - 3 years Electrical
 - Planning Certification.
 - Hold an Electrical construction license.
- Experience – 10 years Oil and Gas (Refinery) industrial electrical / QAQC maintenance practical experience.
- Experience with a CMMS (Computerized Maintenance Management System) such as Maximo, SAP, or JD Edwards, would be beneficial but not a prerequisite.

Responsibilities:

- Planning and scheduling of maintenance work for the day to day activities of the Maintenance Department.
- Primary responsibility of this position is to plan, prioritize and schedule maintenance work packages for execution in the field and to maintain the efficient and reliable availability of equipment in the Refinery.
- Maintaining libraries for planning software package on individual equipment, including tools, wrench sizes, materials, permitting, scaffolding, etc.
- Working closely with the operations superintendents in determining the work scope and priority.
- Solicit feedback from operations and other key stakeholders for the development of plans and schedules for the area.

- Develop a weekly maintenance/project work schedule and communicate to field supervision the work package priorities.
- Identify and define the scope of work associated with regular maintenance.
- Ensure maintenance packages are planned in accordance with Industrial Standards.
- Review and audit plans for accuracy and optimized methodology.
- Ensure that the computerized maintenance management system software data files are complete and current.
- Promote Proactive versus Reactive Maintenance.
- Ensures preventive and predictive maintenance programs are included into the planning process.
- Maintain an accurate "Backlog" of approved work orders.

Competitive salary • Comprehensive Flexible Benefits including Health and Dental, life insurance Accounts
• Short-Term and Long-Term Disability Plans • Company Pension Plan with employer matched contributions • Free Employee and Family Assistance Program • Free on-site parking • Employee appreciation events • Complimentary company shuttle from Refinery to St. John's and back daily.
Eligibility is based on status of role.

North Atlantic is committed to Employment Equity. Accommodations during the recruitment process are available upon request for candidates with disabilities.

If you feel you have the knowledge and skills to be a NARL Refining employee, send your resume, quoting Requisition # **2-19-23** to the Attention of Geriann Summers to: hr@narefining.ca

Human Resources
NARL Refining LP
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